

## How to enroll a phone in Weatec

The steps required to enroll an Android phone into the Weatec accountability program are as follows:

(Note: if you have an Apple iPhone, you will need to contact Compass Foundation to have it enrolled with them to control and monitor apps, as iPhones work differently. If you don't have an iPhone, then you very likely have an Android-based phone)

1. If you already have a Weatec account username and password, go to step 3.
2. If you do not have a Weatec account, Go to <https://weatec.com/index.php/forms-info/get-weatec> to signed up
3. Remove as many apps that do not meet guidelines as possible (see common apps listed after These instructions) – use the following steps to do so:
  - a. Start your Settings app – often a gear icon
  - b. Tap the magnifying glass and search for the word Apps - or dig around until you find it.
  - c. Open the Apps section of your settings
  - d. For each app you wish to remove, tap it in the list
  - e. When the app detail opens, tap the Uninstall or Disable button, if possible. If the button can't be used, then the app can't be removed this way. You will need to block it later with your app blocker or filtering software.
  - f. Use the back button to go back to the app list and remove/disable any other unwanted apps
4. Install a Filter or App Blocker – you can see a list of approved ones here: <https://weatec.com/index.php/filters/phone-device-controls> (See point 5.a below for some advice on this)
  - a. Open the Play Store on your device.
  - b. Log in, if needed.
  - c. In the Search box at the top, type the name of the app blocker you wish to use
  - d. Tap the app in the list to view more details, then tap the Install button.
5. Configure your Filter or App Blocker to lock or block any remaining unapproved apps that could not be disabled or uninstalled in step 3.
  - a. This process will vary depending on what blocker you choose. Norton App Lock is one of the simplest to use if this will be for your own device. Link to setup video for Norton App Lock. <https://weatec.com/index.php/links/phone-setup-tips/73-how-to-setup-an-app-blocker>

For a child or employees' device, you may want to choose one that offers a bit more control and/or remote configuration and monitoring, which means, of course, that it will also be slightly more

complicated to set up. That said, most are quite straight-forward and you should do OK if you read the instructions provided by the app as you go.

6. If you already have an Ever Accountable account (this is separate from the Weatec account), go to step 7. If you do not have an Ever Accountable account, follow these steps:

- a. Go to this website: <https://home.everaccountable.com/weatec/signup/>
- b. Enter your information and follow the steps given on that site to set up your account

7. Install Ever Accountable on your device using these steps:

- a. Open the App or Play Store on your device
- b. Log in, if needed
- c. In the Search box at the top, type Ever Accountable
- d. Tap the app in the list to view more details, then tap the Install button.

8. Start the Ever Accountable app and follow the prompts to enable it and log in with your Ever Accountable account.

9. Install the Weatec Portal app.

[https://play.google.com/store/apps/details?id=com.weatec.weatecportal&hl=en\\_us](https://play.google.com/store/apps/details?id=com.weatec.weatecportal&hl=en_us)

a. You can log into the app with your Weatec user id and password to see usage and incidents. You don't need to log in if you do not want the user to have access to the Weatec account.

b. Set the Weatec Portal app as the default browser. <https://weatec.com/index.php/links/phone-setup-tips/76-set-weatec-portal> Start your Settings app – often a gear icon.

c. Tap the magnifying glass and search for the word Default apps - or dig around until you find it.

d. Make sure the Browser app is set to the Weatec Portal app.

10. You have completed the setup 😊 If you have any question contact the Weatec Helpdesk.

<https://weatec.com/index.php/support/contact-helpdesk>

**Link to Extra Tips and Information to help eliminate creating unnecessary incidents.**

<https://weatec.com/index.php/links/phone-setup-tips>

**Commonly installed apps that should be removed or disabled if possible (note that this list is meant as a general guide, not a complete list of not-allowed apps):**

- Any games
- Any web browsers, including Firefox, Opera, Internet Browser, etc.

- (It works best to leave Chrome active and block it with your Filter or App Blocker, see step 5)
- Any social media apps, including Facebook, Twitter, Instagram, Snapchat, etc.
- Any shopping apps, including Ebay, Amazon, Wal-Mart, Craigslist, etc.
- Any online entertainment apps, including YouTube, Google Play Music, Netflix, Hulu, DirectTV, etc.
- Any news apps, including Briefing, Flipboard, Google News, BBC, CNN, Fox News, etc.
- Any sports apps, including ESPN, NBA, NFL, MLB, etc.